

## **M E M O R A N D U M**

**TO:** Governing Board Members

**FROM:** Tommy B. Strowd, P.E., Director, Operations, Maintenance & Construction Division

**DATE:** June 14, 2012

**SUBJECT:** Structure Inspection Services for the Underwater Component of the Structure Inspection Program (SIP) – Callaway Marine Technologies, Inc., (Contract Number 4600002673)

**Background:**

This is a request for the Governing Board to authorize the official ranking of the short-listed firms, and to enter into a three (3) year work order contract, with two (2) one-year renewal options, subject to successful negotiations with Callaway Marine Technologies, Inc., one of three (3) (4600002671, 4600002672 and 4600002673) firms selected for the purpose of providing Structure Inspection Services for the Underwater Component of the Structure Inspection Program (SIP).

The objective of the Structure Inspection Program (SIP) is to systematically inspect water control structures owned and operated by the District. These inspections are performed to ensure operational integrity and to avoid partial or total failure that could endanger the lives and safety of the public or cause substantial property damage. Inspection report findings will be used to assist the District in identifying and prioritizing repairs.

**How this helps meet the District's 10-year Strategic Plan:**

This program is an integral component in the District's 10-year Strategic Plan to refurbish the infrastructure.

**Funding Source:**

Ad valorem funds from the Operations, Maintenance & Construction Capital Program of \$1,225,000.00 are in the preliminary FY13 budget; and is subject to Governing Board approval of the FY13 budget. The \$1,225,000 is a not to exceed for the Structure Inspection Program (SIP) and is to fund all three of the contractors.

**This Board item impacts what areas of the District, both resource areas and geography:**

This item impacts the Operations, Maintenance & Construction Division of the District in most counties of the District.

**What concerns could this Board item raise?**

This contract followed the District's standard procurement procedures. From the RFP process, this is one of the three firms being recommended.

**Why should the Governing Board approve this item?**

Structure inspection services for the underwater component of the Structure Inspection Program (SIP) must be pursued expeditiously in order to ensure the District's long-term ability to respond to storm events, provide operational efficiency, and maintain the District's flood control system.

If you have any questions, please do not hesitate to call me at ext. 6998.